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STELLENBOSCH
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Special Chairs with a Specific Research Focus and Dependent on External Funding

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| Reference Number: | AP0029 |
| Type of Document: | Policy |
| Purpose: | To formulate a policy for filling special chairs with a specific research focus. |
| Approved by: | SU Council |
| Date of Approval: | 2015/08/01 |
| Date of Implementation: | 2015/08/01 |
| Date of Next Revision: | As required |
| Date of Previous Revision(s): | Policy regarding Special Chairs with a Specific Research Focus and Dependent on External Funding, June 2012. |
| Policy Owner¹: | Vice Rector: Social Impact, Transformation and Personnel |
| Policy Curator²: | Chief Director: Strategic Initiatives and Human Resources |
| Keywords: | Special Research Chairs, External Funding |
| Validity: | In case of differences in interpretation the English version of this policy will be regarded as the valid version. |

SU Policies are available at www.sun.ac.za/policies

¹ Policy Owner: Head(s) of Responsibility Centre(s) in which the policy functions.

² Policy Curator: Administrative head of the division responsible for the implementation and maintenance of the policy

The core of the policy

The procedure to be followed when instituting and filling special chairs that are dependent on external funding.

1. Introduction

Funding of special chairs by external donors.

2. Application of the policy

This policy applies by default when chairs with a specific research focus and dependent on external funding are instituted or filled.

3. Aim of the policy

To establish the procedure for instituting and filling special chairs that are dependent on external funding.

4. Objectives of the policy

To establish a uniform procedure for instituting and filling special chairs.

5. Policy principles

To align the appointment procedures for instituting and filling chairs with a specific research focus and dependent on external funding.

6. Policy provisions

Establish a set procedure for instituting and filling chairs with a specific research focus and dependent on external funding.

7. Conflict resolution

Via the University's Human Resources Division (HR).

8. Policy control

8.1 Functions

The owner of this policy is the Rector and Vice-Chancellor, who must ensure that the

policy is drafted, updated and implemented and that a curator and related structures and functionaries are appointed as well as functioning effectively.

8.2 Implementation

The curator of this policy is the Chief Director: Strategic Initiatives and Human Resources, who must ensure that the policy is drafted, approved, reviewed, communicated and made available. The curator is also responsible for the interpretation and implementation of the policy, and must convene a task team to review it periodically, as circumstances require.

8.3 Monitoring and reporting

The owner of the policy is accountable and the curator is responsible for the necessary controls being established to monitor and report on the policy.

8.4 Reviewing

Ad hoc as required by changes in legislation and operational circumstances.

8.5 Noncompliance

Normal line management practices will apply.

9. Procedure

9.1 Principle: An external donor has offered to fund a chair.

9.2 SU handles the recruitment, advertisement or nomination (internal or external).

9.3 The dean concerned convenes the AC(S) subcommittee to consider the candidates and to make a recommendation regarding the candidate's suitability for appointment as professor or associate professor in the relevant chair.

9.4 The AC(S) subcommittee's recommendation is submitted before the Vice-Rector: Research, Innovation and Postgraduate Studies and the Rector.

9.5 The Rector, acting in terms of the powers of disposal granted him or her and in his or her capacity as chair of the AC(S), considers the AC(S) subcommittee's recommendation as well as the input of the Vice-Rector: Research, Innovation and Postgraduate Studies.

9.6 The AC(S) subcommittee's recommendation is submitted before the Vice-Rector: Research, Innovation and Postgraduate Studies and the Rector.

9.7 If the Vice-Rector: Research, Innovation and Postgraduate Studies does not recommend the AC(S) subcommittee's recommendation or if the Rector does not recommend it, the recommendation report concerned is not submitted before the full AC(S) for approval.

9.8 If the Rector or the AC(S) approves the subcommittee's recommendation, it is submitted before the external funder for purposes of confirming the candidature.

9.9 If the external funder confirms the candidature, the AC(S) is informed of the appointment and the decision is communicated to Senate as well.

10. Supporting documents

| Item no. | Name of document | Status <i>(e.g. identified, in process or approved)</i> |
|-----------------|--|---|
| AP0045 | Guidelines for the Appointment and Promotion of Lecturers at Stellenbosch University | Approved |

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